

# Parish Coordinating Group Minutes

25<sup>th</sup> May 2010

Present: Fr Kieron O'Brien - Chair, Susan Line, Ged Lavery, Kathy Campbell, Geoff Breeze, Maria Whitehouse, Marie O'Grady, Simon Davenport, Lena Finn (secretary).

## **1. Prayer & welcome**

**2. Apologies:** Fr Alexander, Dot Leaver, Jenny Edwards

## **3. Minutes of last meeting**

- Agreed

## **4. Matters arising**

- **Healing Mass**  
Scheduled for the first Friday in July at St Peter's.
- **Day of Reflection**  
Scheduled for 16<sup>th</sup> October at St Peter's.
- **Funeral times**  
It was agreed that funerals would be avoided or timed not to coincide with the Event every third Thursday of the month.
- **Adult Confirmation**  
Three adults had been confirmed at Pentecost after a short course led by Marie O'Grady. KC enquired if the book she had recommended from the Leeds Diocese had been ordered. LF reported the book is now out of print. KC to investigate a second hand copy. Fr K reported that the recent away day with the Confirmation Group had been a success.
- **Youth Worker**  
Fr K informed the Group that only two candidates had applied for the job and he felt only one was suitable to invite for interview. This was to be held on Saturday 5<sup>th</sup> June. Fr K confirmed that if an appointment was not made the post would be re advertised more widely.
- **Parish Open Meeting**  
Letters had been sent to representatives of the various groups and organisations within the Parish. This initiative had been received positively and replies were coming back. Catering to be organised.

## **5. Parish Walks**

- SD reported that there had been a small meeting held last Wednesday. Six people had volunteered as Marshals and John Hutchings is preparing a sketch map.
- Refreshments and Order of Service were in hand.
- Transport back to Chichester after Evening Prayer was discussed. GB agreed to bring the mini bus from St Peter's to bring people back to Chichester.
- Consideration of the next walk to St Peter's is needed as this is potentially more problematic. SD to walk the route. KC to investigate the Ferry.
- MW will compose a revised insert for the newsletter this weekend to include information for those proposing to take part in the walk.
- Fr K thanked SD for help in planning the walks.

## **6. Local Ecumenism**

- Fr K informed the Group that CTiC had been disbanded earlier this year due to a lack of confidence by the clergy in the lay people that had been part of the group.
- A number of Church Leaders however, who were committed to CTiC, have agreed to continue working on a similar basis. It is being led by The Dean, Nicholas Frayling and consists of 10 – 12 other ministers.
- The next step is an Open Meeting in the autumn to recognize the works previously carried out and that things need to move on.
- Fr K would like to look to his own parish for volunteers to be involved with this initiative especially in St Richard's. Bosham already had an ecumenical group in Meeting Point and a similar group is evolving in the Witterings.
- Revelation Church is taking the lead on the new ecumenical initiative of Street Pastors/Angels. This has been very successful in other cities/towns and is supported by local police forces. It essentially provides a place of refuge for those in need particularly on Friday and Saturday nights ensuring vulnerable people are safe. Fr K agrees there is some kind of need for this in Chichester and would like to be involved.
- MO'G had concerns regarding the Churches Together in the Witterings that it was not going forward and focusing too closely on shared services – to be referred to St Peter's PC.

## **7. Papal Visit**

- Fr K confirmed he had little information however there is likely to be a Vigil Service at Hyde Park on 18<sup>th</sup> September and a Mass at Coventry Airport at 10am on 19<sup>th</sup> September.

- Attendance would be by way of a church group and Fr K assumes that each parish will be allocated a small number of tickets. Fr K will ask for those who are interested to sign up.
- MW had been asked if there would be a live showing of the visit in the Parish Rooms. Fr was not against the idea.
- The collection for the Papal Visit raised £491.65 which is less than that expected by the Diocese.

## 8. Parish Day

- Organisation was in hand. Fr K would like to include Bosham in the liturgy. KC to contact Mary Eveleigh regarding Welcomers. Bosham Music Group would also be invited to take part. Although St Peter's had their own Mass that day they would be very welcome to join St Richard's.

## 9. News from the Parishes

- **St Peter's**  
GB confirmed the May Fete 3 – 5pm to be followed by Barn Dance and Hog Roast on 29<sup>th</sup> May.
- **Bosham**  
KC expressed how disappointed they had been following the postponement of the Barn Dance due to a conflict of booking with the Confirmation Group. The decision to cancel had been taken by MAD.
- KC enquired as to the status of the Extension. Fr K is still waiting for quotes for the works to be finalised. KC expressed the need for more fundraising dates. Fr K reminded the group that the PCG were there to plan and manage events.

## 10. AOB

- **Visiting Group**  
MW asked for clarification of the Visiting Group in the Witterings as Erna Shaw had been attending meetings in Chichester. It was felt that the meetings had been too focused on the Witterings. Fr K confirmed that the current arrangements worked well in the Witterings and didn't need formalising. Erna liked to attend Chichester meetings for support/training as there were not enough personnel to form a group in the Witterings. It was agreed as an agenda item for the next Parish Council Meeting at St Peter's.
- **Discharge from Hospital**  
Fr felt this was potentially a point whereby people could slip through the net regarding Visiting and we should be aware of this. GL pointed out that often people had been discharged before the Hospital Visitors could approach about being added to the Visiting List. Fr Kieron confirmed the referral forms in the office were working well.

➤ **The Forum**

SL asked if another Forum event was being planned. Fr K agreed to contact Brian Pointer. Fr K stated there would be a new Catholic Basics course in the autumn which would be invitation only and a way of encouraging new Catechists. There would also be a follow up to the Deanery Catechists Course for those who attended the last sessions but also for new people. SL queried whether Advent material would be a Liturgy or Adult Formation task. Fr K confirmed it should be Adult Formation. The issue of Small Groups leadership was discussed.

➤ **Wine**

GL reported that Eucharistic Ministers has expressed concern over the amount of wine left in the chalice. There is no guidance for Sacristans concerning amounts to be used but they would be asked to be more proportionate.

➤ **Financial Report**

MW objected the way the figures had be represented in the recent report. She felt it was unclear and misleading. Fr K offered her a meeting with members of the Finance Committee. He explained that rather than publishing full accounts it was merely a representation of income and expenditure. KC stated that a comparison with last year would be beneficial. MW asked for a day to be scheduled for the Question & Answer session, as stated previously agreed, due to there being no Open Meeting this year.

**Date of next meeting – Tuesday 23<sup>rd</sup> June 2010 at Bosham.**