

Parish Coordinating Group Minutes

27th July 2010

Present: Fr Kieron O'Brien - Chair, Father Alexander, Kathy Campbell, Geoff Breeze, Jenny Edwards, Marie O'Grady, Simon Davenport, Maria Whitehouse, Lena Finn (secretary).

1. Prayer & welcome

2. Apologies: Dot Leaver, Susan Line, Ged Lavery

3. Minutes of last meeting

- Agreed

4. Matters arising

- **Talks on Newman**
Fr Alexander does not have a series of talk on Cardinal Newman as stated at the last meeting.
- **Youth Worker**
The feedback from the candidate was that he wanted a full-time position with a larger salary and more contact with young people. It was suggested that the term of employment be shorter to enable a full-time position to be offered. Fr K will review the position in September with the Youth Worker Group with a view to taking it forward again. Fr K clarified the funding of the post to the group.
- **Parish Walk**
SD confirmed the date of the final walk as 12th September. The route was briefly discussed.
- **Lectern**
The new lectern will be installed mid August.
- **BSC Lighting**
This is on going with the Buildings Committee.
- **Kitchen in Lower Parish Rooms**
The units have been purchased and a date is to be confirmed for the installation and alterations.
- **Parish Diary**
SD asked if it is possible to publish the Parish diary on the website. **LF to investigate.**

5. Parish Day

- The feedback was generally positive but it was noted a number of people left early due to the World Cup.
- More people needed to be recruited to help with the setting up and clearing away. Fr K felt that preparations needed to be made earlier and people identified that would stay and help.
- Alternative positioning of the Altar and Congregation was discussed.

6. Candidates for Courses

- A six week introductory course “How to survive being a Catholic” is to be held later in the year at St Philip Howard.
- This is a Deanery initiative, successfully piloted in Eastbourne and Brighton.
- Attendance is by invitation only. It is aimed at those would not necessarily attend courses but who would like to learn more about their faith with a view to becoming Catechists in the future.
- FR K asked the Group for suggestions of suitable candidates.

7. Parish Open Evening

- This event will be publicised in this week’s newsletter.
- There had been a good response from the organisations and groups within the Parish.
- The evening would be followed up with a Forum on 12th October. There would be a panel consisting of members of the PCG, Finance Committee and the Clergy. It was envisaged that questions would be submitted in advance but there would also be opportunity for general discussion.
- MW expressed concern that it would be a similar format to the previous year. Fr K assured the group it would be held in the Lower Parish Room and not the Church and an entirely different approach to that of last year.
- MW asked for thought to be given to encouraging a wider range of people to attend.

8. News from the Parishes

- **St Peter’s**
Praise on the Beach is on Sunday 8th August.
MO’G asked for dates of the Penitential Service at St Richard’s (19th December at 4pm) to avoid conflict with the Advent Service at St Peter’s.
- **St Richard’s**
Bereavement Mass planned for Tuesday 2nd November at 7.30pm in St Richard’s and also Friday 31st December at 12.15pm with refreshments afterwards. Fr A will confirm these dates with the Bereavement Group. There will be a Healing Mass at St Richard’s on 11th February 2011 at 12.15pm. There will be no 8am Mass that day.

➤ **Bosham**

JE asked that MAD be emphasised as “Making a Difference”. Fr K had no news to report concerning the building works. KC would like consideration to be given to the church’s carbon footprint e.g. waste bins for certain items that could be recycled. Fr K had no objection to this.

9. Papal Visit

- Numbers had been confirmed for Hyde Park and Birmingham.
- There will be a showing of a recording of the Mass in the Lower Parish Rooms.
- St Philip Howard is hoping to stage a large screen live viewing of the Mass in the school hall. MW asked Fr K to suggest to the local schools that they organize some form of celebration involving the children that in turn would encourage the parents to attend.
- Fr Alexander is giving a talk on Cardinal Newman on 1st October in Petworth Parish. It was suggested that Sean Finnigan, a Newman expert, be approached to talk to Chichester Parishioners by way of a celebration.
- FR A suggested the purchase of an object for the church in recognition of the Beatification.
- KC asked if promotional material such as flags and banners could be obtained to decorate the church.

10. AOB

➤ **Teach us to Pray**

MW had been asked to put forward a possible 6 week course. SL had already discussed this with Fr K as a possibility for Lent and so was already in hand. MO’G asked if the course could be duplicated in the Witterings as previously done but Fr K felt this would be difficult if outside speakers were to be invited. The possibility of using the minibus to transport people from the Witterings was discussed.

Date of next meeting – Tuesday 5th October at St Peter’s

Future dates: Tuesday 9th November 2010 at Bosham