

# Parish Coordinating Group Minutes

8<sup>th</sup> March 2011

Present: Fr Kieron O'Brien - Chair, Fr Alexander Lucie Smith, Kathy Campbell, Geoff Breeze, Susan Line, Simon Davenport, Dot Leaver, John Frost, Clare Walton, Lena Finn (secretary).

Apologies: Paul Andrewartha, Jenny Edwards,

## **1. Prayer & welcome**

## **2. Minutes of last meeting**

- Agreed.

## **3. Matters arising**

- Fr K – 15 of the 17 Confirmation Candidates had attended the Weekend Retreat with positive indications that they would be continuing with the programme.
- GL – Lenten Evening Prayer would be going ahead in Singleton Church.
- The Street Party on 29<sup>th</sup> April would be going ahead.
- Carers' Group has their first meeting on 24<sup>th</sup> March at Judy McGregor's house. A good number had responded and would be attending.
- Changes to the Mass Booklets are to be distributed between the three churches.
- The Healing Mass had been well attended with around 50 people attending.
- The Women's World Day of Prayer had gone well and the speaker from L'Arche was particularly good.
- Fr K reminded everyone of the Caelidh on Saturday at Bosham

## **4. Liturgy Report**

- SL raised the question of a "Marian Event" that had been passed from the Visiting and Support Group. The Visiting Group had expressed an interest in attending West Grinstead one Sunday in July. After discussion it was agreed that SL would take the matter back to the Visiting Group as Fr K was reluctant to book anything else during the summer as there was already a busy schedule of events.
- The New Missal changes would be taught through song rather than specific sessions as the Liturgy Group felt this would be a more beneficial way of learning and would also enhance the Liturgy. Cantors had been identified at St R's but St P's and Bosham would need a strategy.
- Preparations for Lent and Holy Week were under way.

## **5. Parish Development Planning**

- Fr K introduced Christopher Emerson to the group.
- As a response to a need to raise funds within the Parish, the Development Group had been formed. The group met for the first time on 21<sup>st</sup> March and its first project will be overseeing the building project at Bosham.
- CE explained to the group the reasons for forming the Development Group. He showed the group a draft document that had been produced after extensive research within the parish. Copies would be emailed to the group for comment.
- CE recommended the recruitment of a volunteer Parish Fundraiser and he had prepared a separate document for this role. He recommended that parishioners be actively encouraged to consider legacies to the church as an essential fundraiser.
- Fr K would like this information to be made available to the parish and KC asked that this be promoted alongside the “stewardship” initiative.

## **6. Parish Website**

- Fr K welcomed John Frost to the meeting.
- JF gave a brief history of the website but explained that he was concerned about a successor.
- Clare Walton and GB had volunteered to take on the St P’s area.
- Mark Chapman, a website expert and parishioner, was unable to help due to time constraints. Fr K suggested approaching Keith McGregor.
- JF asked the PCG to consider this
- It was also suggested that a monthly review be submitted to the A & B news. Fr K felt that this would not be worthwhile although anything of note was submitted.

## **7. Transport to Faith Schools**

- KC informed the group that the decision is being taken by the local authority on the future of funding transport to faith schools. This could have a direct effect on families especially those with multiple children.
- Fr K acknowledged that this was an on going problem and often stated as a reason for applying for Bishop Luffa as is was more local.
- Fr A suggested approaching Southern Rail to request a subsidy for children attending St Philip Howard.
- Fr K highlighted the environmental and safety issues surrounding the increased use of cars as a more cost effective alternative to the train.
- Fr K reminded the group that the parish already subsidises the children whether they attend church or not.
- Fr K agreed that the matter should be taken to the Deanery Schools Meeting and he would ask Liz Bedford to add it as an Agenda item. As a short term measure, he suggested the possibility of a fund for those parents deemed to be most in need of help.

## **8. AOB**

- None.

**Next Meeting: Tuesday 12<sup>th</sup> April 7.30pm at Bosham**

