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## Minutes of meeting of the Parish Coordinating Group, 17 June 2008

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Present : Fr. Kieron O'Brien – chair  
Fr Royston Pegley, Marion Coombes-Shrubb, Susan Line, Geoff Breeze, Dot Leaver, Finola Brennan  
Lena Finn, Mary Downy  
Rebecca Sleven  
Apologies: Ged Lavery, Brian Pointer

**1. Prayer & welcome**

**2. Minutes & matters arising**

- Minutes of previous meeting
  - MC-S, re item 8: how vital is it that the Bosham / St Richard's developments are both presented as being vital to the whole parish?  
Fr Kieron: they must be presented as such; all three mass centres are resources for the whole parish
  - Minutes were agreed.
- Matters arising:
  - Children's Liturgy: FB: Does Children's Liturgy in Chichester have any more leaders? Matter of leaders and joint training for the three mass centres to be referred to the Liturgy group.

**3. News from the Churches**

- Bosham: -
- St Peter's: The recent Garden Party was successful, raising £300. There is a forthcoming joint celebration with the URC congregation, to mark the end of their sharing St Peter's.
- St Richard's: An Ambling Group has been formed; 10 people interested. First event has been organised – walk along the canal to Hunston.

**4. St Richard's Jubilee report**

- The Jubilee mass went well; there was a lot of good feedback.
- Some tickets were taken but not used, barring others who might have wanted to attend.
- The Parish Day Out was successful and well attended, despite the weather. There were around 50 people on the longer walk and 100 at the mass.

**5. Parish Day - 6 July**

- Mass to be held on the school field at 11am, replacing all other Sunday masses at St Richard's & Bosham. Bouncy castle, circus activities etc available after the mass. Welcomers, servers, readers and Eucharistic ministers being organised from both communities.

**6. First Holy Communion programme**

- Fr Kieron noted the contrast between recent First Communion masses at St Peter's and St Richard's: the former as part of the normal community mass and the latter almost exclusively attended by the First Communion families.
- A comment was received from a parent of a First Communion child who regularly attends St Richard's that it is a shame that the regular worshipping community could not be present.

- Fr Kieron explained hesitation to split the First Communions over several Sundays is due in part to the size of St Richard's: 6-8 children and their families would fill half the nave.
  - FB: In future years, there will definitely be several First Communion children who will want to make their First Communions in Bosham.
    - Fr Kieron to discuss again with catechists.
- 7. Bereavement Group**
- MD explained the mission of the group, which is five years old and has five members. Amongst other activities, the group makes contact with the bereaved, attends funerals and organises an annual memorial service.
  - The group has supervision with a psychotherapist as formation. Possibility of a new representative from the Witterings (to be approached).
  - The group is notified when funerals are held at St Richard's or Bosham. Uncertain what information comes for funerals held at St Peter's. Also important to find out when parishioners are bereaved but the funeral is held outside the parish.
    - GB to follow up on procedure for information coming to the group when funerals are held at St Peter's
- 8. St Richard's development**
- Fr Kieron: Phase I is to start in mid-August, probably not including the new chapel entrance, which will be deferred to Phase II.. Phase I therefore to include font relocation; reconciliation room; redesigning of sanctuary.
  - Local permission is still needed for listed building change.
  - St Richard's will be closed for six to eight weeks. Weekday masses will be in the parish rooms; funerals at Bosham.
- 9. Bosham development**
- The launch of the Bosham project was successful although numbers were low.
  - One objection raised by a neighbour, concerned about light and property values.
  - There is a lot of enthusiasm for the project from the wider village community and Holy Trinity are offering to help in fundraising.
- 10. Newsletter**
- DL and MC-S met with LF to plan a new layout for the Newsletter. Lena presented mockups of the new layout and it was agreed that this new layout would be tried as soon as possible.
- 11. Agenda planning**
- Ideas for agenda items to Fr Kieron or Becky, please.

Next meeting: 15 July, Bosham