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## Minutes of meeting of the Parish Coordinating Group, 23 September 2008

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Present : Fr. Kieron O'Brien – chair  
Fr Royston Pegley, Susan Line, Geoff Breeze, Dot Leaver, Finola Brennan,  
Rebecca Slevin

Apologies: Marion Coombes-Shrubb, Brian Pointer, Ged Lavery,

**1. Prayer & welcome**

**2. Apologies, minutes & matters arising**

- Minutes of previous meeting agreed
- Matters arising:
  - Fr Kieron: after discussion with the catechists, it has been decided that the proposal for more than one First Holy Communion mass will not be pursued this year. Next year to be discussed but parents will definitely be offered a FHC mass in Bosham.

**3. News from the Churches**

- Chichester: SL reported that there was a very poor response in Chichester to the 'This is My Body' course and it has been decided to cancel the evening sessions. Attendees fed back feeling that there is a wide need for ongoing formation but lack of commitment leads to poor response when provision is offered. Improving attendance at such courses, particularly by those holding a ministry in the Church, was discussed and a programme for Lent 2009 proposed
  - **Action all:** Ideas for format and content of possible programmes for Lent.
  - **Action SL:** Contact David Wills at DABCEC for information on the Diocese's plans for Lent programmes.

**4. Selsey & Parish amalgamations**

- Fr Kieron reported that he has a meeting re Selsey this week.
- The eventual post-Selsey administrative and pastoral structure of the parish was discussed.

**5. St Richard's development and temporary arrangements**

- Fr Kieron: St Richard's will be closed from 6 October
- Replacement Sunday Masses: 6pm Saturday at Christ Church; 9.30 at Bosham; probably also 8am in the Parish Rooms at St Richard's. The Polish mass will be at 4pm in Bosham.
- Assumption is being made that those ministers on the rota for 10am at St Richard's will transfer to 9.30 at Bosham, though there will be no Children's Liturgy or music at the 9.30 Mass.
- Extra ministers and other extra provision at Bosham were discussed.

**6. Bosham & Witterings news**

- Bosham:
  - The Feast celebration went well but few families attended.
  - Fundraising: £200 profit on summer raffle; average of 70 balls being sold for Bosham bounce, two draws have been held; 2 coffee mornings have been held; Summer Concert was very successful and raised £400; the Garden Luncheon was attended by 50-60 people and raised £600; the Dance Evening raised £200.

- The aim is now to have £30,000 by Christmas.
    - Plans for the Bosham development have been received by the planning authority; mirror image plans (placing the extension on the opposite side of the building) also submitted for comment.
    - Forthcoming events: Bring & Buy Sale 18 October; Meeting Point Harvest Supper 4 October.
  - Witterings:
    - The Fête was very successful, raising £3469.01 towards the minibus. This has been matched by the Parish Council.
    - Minibus fund now has £9300. Around 14 parents have signed up to use the minibus service.
    - Business plan to be completed shortly and submitted to grant-making trust.
    - **Action FB/GB:** look into leasing a minibus as a trial of the scheme.
    - Witterings Churches Together group has been formed and four events have been planned.
- 7. Publicity**
- Fr Kieron proposed measure to raise profile of the PCG.
    - **Action FB:** create poster of group, to be displayed in Churches' porches.
- 8. Christmas Party**
- Booked for 16 December at St Peter's. Boulevard to cater
    - **Action DL:** contact Boulevard
- 9. AOB**
- SL: Query received re lack of general Parish meeting this year. Fr Kieron: none held due to Jubilee and redevelopment of St Richard's. Next meeting to be held Spring 2009.
  - SL: Request received for more youth events. Fr Kieron: Youth Group is going well and if it continues to develop, meetings may become more frequent. However more volunteers would be needed to extend provision to post-confirmation age group.
  - SL: Request received for more confirmation catechists. Fr Kieron: there are two new this year.
  - SL: Query received re readers. Possible need to regulate weekday mass readers and ensure all are trained.
    - Referred to Liturgy Group.

Next meeting: 21 October 2008      St Peter's